

MINUTES

DOC: 34

North Shore Community College

Board of Trustees

Wednesday, November 14, 2018, 8:15 am - 10:00 am

Danvers Board Room

Approved 2.13.19

In Attendance

Alex Stone; Dale Pyatt; Dr. J.D. LaRock; Janice Forsstrom; Jon Gjorga; Joseph Riley; Kevin Harron; Maria Vega-Viera; William DeRosa

Not In Attendance

Anhdao Tran-Moseman; Dharma Cortes; Nicole Bluefort

Additional Attendees

Patricia Gentile, Miranda Gualtieri, Madeline Wallis, Karen Hynick, Janice Forsstrom, Tim Johnson, Laurie LaChappelle, Linda Brantley, Michael Badalato, Trish Callahan, Laurie Carlson

1. Call to Order

Chair LaRock called the meeting to order at 8:15am.

2. Public Comments

None.

3. Student Trustee Report

Jon Gjorga reported that there are several events coming up, a Dec. 6th fundraiser at Bertucci's, a Thankful Turkey event and Student appreciation initiatives. He also recently participated in the Federal Reserve Bank Challenge and his team won first place in the economics challenge.

Chair LaRock noted the signs on campus about 1st Generation students and President Gentile also congratulated students on doing a great job in helping students register to vote.

a. Student Showcase: Nursing

- Claudia Rodriguez

Claudia Rodriguez is a nursing student who immigrated from Colombia. Once here she began working in a medical clinic and enjoyed helping patients so much that she decided to become a nurse.

Claudia applied and was accepted at NSCC and she has found the nursing program here to be very impressive. She is working towards her degree while caring for her 5 year old son and her 72 year old mother. She enjoys clinical experiences and reported that the clinical sites are very appreciative of the quality of students from NSCC. Claudia also enjoys the College's simulation lab, where the practice is related to the theories explored in class. President Gentile offered the trustees tours of the simulation lab.

It was noted that NSCC is excelling while there are issues in many nursing programs across the country.

Claudia also thanked NSCC for welcoming students of all ages, as her 72 year old mother is taking ESL classes.

Joe Riley commended Claudia for her impressive story as did all attendees.

4. Chair's Report

- a. Motion 19:05 to approve Minutes 10/17, Doc: 21

Move: Joseph Riley Second: Maria Vega-Viera Status: Passed

5. Committees

- a. Finance and Audit Committee

Vice President Janice Forsstrom introduced Tim Johnson the new Assistant Vice President of Finance. Tim has worked in higher education for 15 years at both Pine Manor and Brandeis.

Tim presented the Q1 Budget to Actual and reported that it is trending in the right process and we expect to stay within budget and end the year in a good position.

- Q1 Budget to Actual, Doc: 22

- i. Motion 19:06 to approve Q1 Budget to Actual

Move: Dale Pyatt Second: Alex Stone Status: Passed

- b. Presidential Evaluation Committee

Chair LaRock reported that the Presidential Evaluation Committee has completed their evaluation of the College President. As required by DHE, a letter of review to Commissioner Santiago was supplied for review by the Board. The recommendation is very favorable and the Chair commented that one of the features in the President's Collective Goals report showed that incredible progress has been made in reducing student borrowing. He expressed gratitude for President Gentile's leadership and commitment to the college.

President Gentile commented that Financial Aid has been working hard to advocate and support students through their payment plans.

Joe Riley thanked Chair LaRock for his collaborative and comprehensive process on preparing the letter to Commissioner Santiago. Joe commented on the large project underway when President Gentile came on as the President of NSCC. He commended her on her effort to lead the college. NSCC cares about students and puts them first.

Bill DeRosa echoed Joe's comments and added that the collective goals lined up with the leadership. Chair LaRock also added that there is a growing discourse in higher education on achievement gaps and that NSCC is doing well at addressing gaps.

- Motion 19:07 to approve Letter to Commissioner Santiago, Doc: 23,24

Move: Joseph Riley Second: William DeRosa Status: Passed

c. Policy and Planning Committee

Maria Vega-Viera presented the bylaw revisions, which were mostly cleaning up phrasing and language in the bylaws. She pointed out the most significant change which was a clarification on allowing remote participation.

Jon Gjorga presented the Transfer Credit Policy, which would allow students to get transfer credits with a grade of C-. Jon also presented the IP Policy, which would change the deadline for course completion to 7 weeks. The new IP Policy has clearer language and requires an agreement between student and professor to be filed with academic affairs.

- Motion 19:08 to approve Bylaw revisions, Doc: 5, Doc: 25

Move: Maria Vega-Viera Second: Joseph Riley Status: Passed

- Motion 19:09 to approve Transfer Credit Policy, Doc: 26, 27

Move: Jon Gjorga Second: Dale Pyatt Status: Passed

- Motion 19:10 to approve IP Policy, Doc: 28, 29

Move: Jon Gjorga Second: William DeRosa Status: Passed

- Recommendation on the student request to carry the Kirpan, Doc: 30

Maria Vega-Viera presented the recommendation on the student request to carry the Kirpan. After careful consideration, the Policy and Planning Committee did not recommend to allow a waiver. Jon Gjorga added that the request was discussed around campus with students, and all were in agreement not to allow the waiver.

i. Motion 19:11 on request to carry the Kirpan

to deny the student's request for a waiver of state law to allow him to carry the Kirpan on campus

Move: Maria Vega-Viera Second: William DeRosa Status: Passed

6. President's Report

a. Strategic Framework

- Academics: PLA, PIF, CDEP/EC, Doc: 31,32

Dr. Karen Hynick presented an update on Prior Learning Assessment and Competency Based Education. She reviewed outcomes from the TAACCCT grant to coordinate a statewide consortium and website and updated the Board on the current PIF grant from the state.

Dr. Hynick also presented on Early College models and the many opportunities available. There was discussion about the challenges of the model with the classes being held at high schools, while the objective is to have a college experience.

- NECHE, Doc: 15

Dr. Michael Badalato reviewed the timeline of the NECHE self-report and evaluation team visit in October 2019. Feedback is still welcome on the narrative section. This semester the college is working on the Analysis and Projection sections of the 9 Standards. All of this should be available in draft format by January. An Alpha version of the self-study will be complete by mid April and the final document is due mid-summer 2019. President Gentile requested the Trustees focus on Standard Three – Governance and noted that one of the aspects of that standard is that the Board of Trustees routinely evaluate their progress. The President and Trustee Maria Vega-Viera will be attending the GISS conference at the end of November and will gather information on tools to do that in preparation to discuss at a future Board Meeting.

7. Human Resources Development - Vice President Madeline Wallis,
Doc: 33

Vice President Wallis reported there are no concerns.

8. Other Business

9. Adjournment

Move: Kevin Harron Second: Dale Pyatt Status: Passed