



Return completed form to: internship@northshore.edu or drop off in Lynn-LE315

General Information

Student's Name: _____
Last *First* *Student ID #*

Address: _____ City: _____ State: _____ Zip: _____

Student Mobile: _____ Student Email: _____

Student Responsibilities

- I will consult with my site supervisor, coordinator, and faculty prior to completing this internship agreement. I will perform appropriate professional-level duties and accept performance feedback from the site supervisor throughout the internship.
- I will respect and comply with all company rules and policies regarding, but not limited to, confidentiality, honesty, punctuality, professionalism, behavior and dress.
- I will comply with all College policies and procedures including, but not limited to, documenting work hours, completing all academic assignments, class attendance and/or meeting with my (faculty) at scheduled times.
- I will notify my faculty, coordinator, and site supervisor of any circumstances that may impair my performance or ability to complete my internship.

Learning Outcomes

Academic learning outcomes for the student experience are intended to encompass all of the following:

- Develop technical skills and professional communications in a work setting
- Understand industry and organizational structures, culture, and ethics
- Apply and reflect on the connections to academic theory and practice
- Strengthen critical thinking, research skills, and problem-solving skills
- Develop awareness of self, others, and social responsibility in a work, career, and global context
- Establish a network of professional contacts, mentors, references

Learning Objectives

By the end of this internship, I plan to achieve the following learning objectives specific to my placement:

1. _____
2. _____
3. _____
4. _____
5. _____

Please consult with your faculty and Site Supervisor when developing your learning objectives.

The information I have provided in this form is accurate and I agree to abide by the terms stated herein. I recognize that, as an intern from North Shore Community College, I represent the College to the community. I therefore agree to conduct myself professionally during my internship and to abide by all rules and procedures of the host site.

Student Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____