



# NORTH SHORE COMMUNITY COLLEGE

1 Ferncroft Road  
P.O. Box 3340  
Danvers, Massachusetts 01923-0840

**Danvers Campus** | 978-762-4000  
**Lynn Campus** | 781-593-6722  
**CentroHub** | northshore.edu/centro-hub  
Corporate Training Solutions | 978-236-1200

[northshore.edu](http://northshore.edu)



## NORTH SHORE COMMUNITY COLLEGE **OCCUPATIONAL THERAPY ASSISTANT** SELECTIVE ADMISSIONS APPLICATION PACKET

Thank you for your interest in the NSCC Selective Admissions Programs for Fall 2025. Below contains important information about admission requirements, the admission process, and program requirements for Fall 2025 (**Note:** these admission requirements are applicable for Fall 2025 only. For subsequent years, admission requirements are subject to change without notice.)

Here are the steps that must be followed to successfully apply to the program:

### **STEP 1: READ THE INFORMATION BELOW AND THROUGHOUT THE APPLICATION**

Please read all of the information below and throughout the online application carefully and follow all instructions. Admission to this program is highly competitive and has a selective admission process. It is **your responsibility** to ensure that you accurately understand the information and follow accordingly.

### **STEP 2: COMPLETE ALL ADMISSION CHECKLIST REQUIREMENTS (page 2)**

The Admission Requirements Checklist details admission requirements and other important information. You must complete all checklist items for your application to be considered complete and ready for review. Please note that it is the applicant's responsibility for ensuring that the application is complete and received. **If any required items are incomplete/missing when you submit your application, your application will not be processed (i.e. reviewed).**

### **STEP 3: SUBMIT YOUR APPLICATION AND SUBMIT ALL REQUIRED MATERIALS**

**All completed applications received by priority deadline will be reviewed for potential acceptance to the program.** Completed applications may be considered under the same procedure after this date if space remains available in the program or waitlist, but there is no guarantee of such consideration. Admission to this program may close at any time after the priority deadline without notice. Thus, the only guarantee of consideration is to have the completed application submitted within the dates listed below.

### **Information**

- No application fee is required. NSCC has an open admissions policy.
- Students interested in participating in an academic program that involves working with children, the disabled, or the elderly, or includes a clinical affiliation, internship, or field placement with a private or public health care provider, may be required to undergo a Criminal Offender Record Information (CORI) check and/or SORI (Sex Offender Registry Information) check prior to participation.
- CORI and SORI checks are not used in any way as admission criteria. Depending on the contents of a student's CORI and/or SORI, participation in a clinical affiliation, internship, or field placement may be denied.

### **For more information**

Phone: 781-477-2107 or 978-762-4188.  
Email: [SelectiveAdmissions@northshore.edu](mailto:SelectiveAdmissions@northshore.edu)

The **Office of Student Financial Services** is available to answer any questions about paying for your education.  
Phone: 978-762-4189  
Email: [sfs@northshore.edu](mailto:sfs@northshore.edu)

### **Mail Selective Admissions Application Packet to:**

NSCC Admissions Office  
1 Ferncroft Road  
Danvers, MA 01923  
Email: [SelectiveAdmissions@northshore.edu](mailto:SelectiveAdmissions@northshore.edu)

Priority Application Deadline: February 14, 2025

Application inquiries may be direct to: [SelectiveAdmissions@northshore.edu](mailto:SelectiveAdmissions@northshore.edu)

## The Application Process Checklist

Initial when complete	Required Documentation
	<p><b>1. Mandatory Information Session Attendance</b> Applicants must attend a Mandatory Information Session during the academic year prior to admission (after August, 2024). Upcoming dates are available by visiting: <a href="http://northshore.edu/academics/programs/ota/mandatory-info-sessions.html">northshore.edu/academics/programs/ota/mandatory-info-sessions.html</a> Attendance will be recorded.</p>
	<p><b>2. NSCC Application for Admission</b> Complete the <b>application</b> for the year for which you are applying; regardless of whether you are a new or current student (a previously submitted application does not count). You must indicate if you are applying for the <b>traditional option of study</b> or the <b>accelerated option of study</b>.</p>
	<p><b>3. TEAS Exam</b> The preferred site for the ATI TEAS exam is North Shore Community College. Online TEAS exams are not accepted at this time. Students must take the ATI TEAS Version 7. Students whose score reports reflect that they have tested more than two times or at another location other than NSCC must also submit an official TEAS transcript from ATI: <a href="https://atitesting.com/ati_store/">https://atitesting.com/ati_store/</a> Additional charges may apply. TEAS inquiries may be directed to: <a href="mailto:TEAS@northshore.edu">TEAS@northshore.edu</a></p> <p>NSCC reserves the right to verify all TEAS score reports for exams taken in testing locations other than NSCC. Exams taken at locations other than NSCC must adhere to proctoring requirements with a secured browser. <a href="mailto:TEAS@northshore.edu">TEAS@northshore.edu</a></p> <p>Applicants are limited to three attempts within a year (September 1 - August 31), regardless of the testing site and program to which they are applying.</p> <p>Each of the following sections are required to be taken: Reading; Math; Science; and English - and all scores will be included in the review process. <b>A minimum score of 69% in Reading must be achieved in order to apply</b></p> <p><b>EXEMPTION:</b> Applicants who have earned a Bachelor's Degree from an academic institution accredited by a regional or national accrediting agency recognized by the U.S. Department of Education, AND have completed both Anatomy &amp; Physiology 1 and 2 with a "C" grade or better will have the TEAS requirement waived.</p>
	<p><b>4. Essay</b> A word-processed essay written in the English language must be submitted for the year in which you are applying. (<b>Essay must be typed and only 1 page in length</b>). Grammar and spelling are considered in addition to content and quality of your essay.</p> <p><i>Please state why you would like to pursue an Occupational Therapy Assistant career and what qualities make you a good candidate for our program.</i></p>
	<p><b>5. Accelerated Option of Study Course Reference Form</b> If you indicated that you wish to apply for the <b>OTA accelerated option of study</b>, you will need to meet all 6 pre-admission courses by the end of summer session 1 2025 [Composition 1 [CMP101]; Composition 2 elective [CMP102 – 150] ; General Psychology [PSY102]; Human Growth and Development [PSY204]; Anatomy &amp; Physiology 1 [BIO 211] and Anatomy &amp; Physiology 2 [BIO212]. You will need to complete the attached <b>Course Reference Form</b> indicating when each course was successfully completed or when you intend to take the required course(s) as well as the academic institution where course(s) were completed or anticipated completion date</p>

(continued)

Priority Application Deadline: February 14, 2025

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**The following items must be satisfied and submitted to NSCC**  
in order for the application to be complete and considered for admission.

Checklist Item	Required Documentation
<b>Communications Proficiency</b>	<p>There are many ways to demonstrate this (see link below). If you have demonstrated proficiency with your SAT scores or Accuplacer testing from another institution, please attach that document to your application. If you have demonstrated proficiency with your high school GPA or with college level courses, this will be updated upon review of your submitted materials.</p> <p><b>northshore.edu/academics/proficiency/communications-proficiency.html</b></p>
<b>Math Proficiency</b>	<p>There are many ways to demonstrate this (see link below). If you have demonstrated proficiency with your SAT scores or Accuplacer testing from another institution, please attach that document to your application. If you have demonstrated proficiency with your high school GPA or with college level courses, this will be updated upon review of your submitted materials.</p> <p><b>northshore.edu/academics/proficiency/math-proficiency.html</b></p>
<b>Biology Requirement</b>	<p>ONE of the following courses or testing options:</p> <ul style="list-style-type: none"> <li>• BIO211 with a grade of C or higher</li> <li>• BIO101 or BIO105 with a grade of C or higher (no time limit)</li> <li>• TEAS - Science section score of 50% or higher (no time limit)</li> <li>• LPN Certificate (no time limit)</li> <li>• Bachelor of Science in Biological science (no time limit)</li> <li>• One of the following within the past 5 calendar years: <ul style="list-style-type: none"> <li>– H.S. Biology with a C or higher</li> <li>– CLEP test with a score of 50 or higher</li> <li>– AP Biology Test with a 3 or higher</li> </ul> </li> </ul>
<b>High School Transcript or GED score report</b>	<p>Attach a copy of your high school transcript or GED score report. If you previously submitted the transcript or score report and attended classes within the past 5 years, then Enrollment likely has it on file. You can confirm by emailing: <b>SelectiveAdmissions@northshore.edu</b></p>
<b>Official transcripts from ALL Colleges/Universities previously attended</b>	<p>All official college transcripts from previously attended Colleges/Universities <b>MUST</b> be submitted directly to NSCC and uploaded by Admissions staff. If you have previously submitted transcripts and have since completed courses or are currently registered for courses, then you need to <b>submit an updated transcript</b>.</p> <p>Transcripts may be sent electronically from your college(s) to NSCC at: <b>SelectiveAdmissions@northshore.edu</b> or mailed to:</p> <p>NSCC Admissions Office 1 Ferncroft Road Danvers, MA 01923</p>

*(continued)*

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## Occupational Therapist Assistant Transfer Students Requirements ONLY

Students seeking credit for previously completed courses from an accredited Occupational Therapist Assistant Program must provide:

Initial when complete	Required Documentation
	An official transcript proving enrollment in OTA courses within the last 3 years.
	Course syllabi from all previous Occupational Therapy courses. Additional documents can be emailed to: <a href="mailto:SelectiveAdmissions@northshore.edu">SelectiveAdmissions@northshore.edu</a>
	Review all transfer policies on our Website: <a href="http://northshore.edu/academics/programs/ota/policies.html">northshore.edu/academics/programs/ota/policies.html</a>
	If you have sent us your transcript electronically, please complete, sign and attach the electronic transcript form.
	NOTE: An informational meeting is required by the Department Chairperson/Director of OTA. Previous OTA courses may not align with the NSCC curriculum and may not transfer.

## Occupational Therapy Assistant Course Reference FORM

(Must be included when submitting your application packet)

Students applying for the Accelerated Option of Study must demonstrate evidence of successful completion of each of the following courses by the end of Summer Session One (7-3-25):

Required Course	College/University Where Taken	Date Completed
*Composition 1		
*Composition 2		
*Anatomy & Physiology 1		
*Anatomy & Physiology 2		
*Intro to Psychology		
*Human Growth & Development (birth to death)		

Please note: the data that you provide here must be evident on the official transcripts that you submit from all previously attended Colleges/Universities (or official score reports for examinations).

*(continued)*

*Priority Application Deadline: February 14, 2025*

*Application inquiries may be direct to: **SelectiveAdmissions@northshore.edu***

## Evaluation Information

- Admissions decisions are based on careful evaluation of all admission requirements detailed in the checklist.
- All submitted transcripts will be evaluated for overall academic performance/history and course work in specific subjects (including but not limited to science, english, behavioral sciences, health courses, and math).
- Essay evaluation includes but is not limited to the following: correct grammar/spelling, overall content and quality of answer (accuracy, thoroughness, and relevance to the question asked).
- The application and admission process abides by the college's policy of non-discrimination on the basis of race, creed, religion, color, gender, sexual orientation, age, disability, genetic information, maternity leave, and national origin.

### Confirmation Statement

Each requirement with a checkbox is required to be passed in with your application:

- Application form
- TEAS scores (if taken at NSCC)
- Essay
- Course reference form

When you have each of these documents, sign the confirmation statement and submit all documents in person to the Enrollment Center in Danvers or Lynn, or, mail to:

**NSCC Admissions Office**  
**1 Ferncroft Road**  
**Danvers, MA 01923**

Please be aware that your application will not be entered until it is complete. This includes receipt of all transcripts, proficiencies, courses, and TEAS scores (if required and taken elsewhere).

I acknowledge that I have read all of the information in this admission application packet in its entirety and that it is my responsibility that I understand all of the information contained in these items by seeking further information/clarification from an Academic Advisor and/or other appropriate college personnel. Furthermore, I agree to comply with all college policies including but not limited to program policies should I be granted admission to this program.

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SIGNATURE

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DATE

Please select a term:  FALL  WINTER/SPRING  SUMMER YEAR: \_\_\_\_\_

**PLEASE PRINT CLEARLY**

Contact Information			
LEGAL LAST NAME/SURNAME	LEGAL FIRST NAME	MIDDLE NAME	
PREFERRED NAME	ALL PREVIOUS LAST NAMES		
ADDRESS			
CITY	STATE	ZIP	COUNTRY
SOCIAL SECURITY #: <small>Optional, but required if seeking financial aid or tax credit.</small>	DATE OF BIRTH MM / DD / YYYY		
SEX	GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other		
CELL PHONE	HOME PHONE		
EMAIL ADDRESS (PLEASE PRINT NEATLY)			

Emergency Contact		
NAME	RELATIONSHIP	PHONE #

**PLEASE CHECK APPLICABLE BOXES**

Citizenship	
<input type="checkbox"/> U.S. CITIZEN	<input type="checkbox"/> PERMANENT RESIDENT CARD (GREEN CARD) _____ <small>If yes, enter Permanent Green Card number. If no, enter type of Visa. # of Visa type</small>
WILL YOU REQUIRE AN F1 STUDENT VISA TO ATTEND NSCC? <input type="checkbox"/> YES <input type="checkbox"/> NO	

Ethnicity	
Choose one:	<input type="checkbox"/> HISPANIC/LATINX <input type="checkbox"/> NON-HISPANIC/LATINX

Race			
<small>Please select one or more categories to describe yourself.</small>			
<input type="checkbox"/> AMERICAN INDIAN/ ALASKAN NATIVE	<input type="checkbox"/> NATIVE HAWAIIAN/ PACIFIC ISLANDER	<input type="checkbox"/> ASIAN	
<input type="checkbox"/> WHITE	<input type="checkbox"/> CAPE VERDEAN	<input type="checkbox"/> BLACK/ AFRICAN AMERICAN	

Military	
ARE YOU PRESENT OR FORMER MILITARY PERSONNEL?	<input type="checkbox"/> YES <input type="checkbox"/> NO BRANCH _____

BY SUBMITTING THIS APPLICATION, I AGREE TO RECEIVE PHONE CALLS AND/OR TEXT MESSAGES FROM OR ON BEHALF OF NORTH SHORE COMMUNITY COLLEGE REGARDING THEIR PRODUCTS AND SERVICES, AT THE PHONE NUMBER(S) PROVIDED ON THIS FORM, INCLUDING MY WIRELESS NUMBER. I UNDERSTAND THAT THESE CALLS AND/OR TEXTS MAY BE GENERATED USING AN AUTOMATED TECHNOLOGY. PLEASE NOTE, ADDITIONAL FEES MAY APPLY AS REQUIRED BY YOUR TELEPHONE PROVIDER.

TEXT MESSAGE OPT IN:  YES  NO AUTOMATED CALL OPT IN:  YES  NO

X \_\_\_\_\_  
Signature of Applicant Date

X \_\_\_\_\_  
Signature of Parent (If applicant is under 18 years of age.) Date

LAST NAME/SURNAME		FIRST NAME	
MIDDLE NAME		ANY PREVIOUS LAST NAMES	
ADDRESS			
CITY		STATE	ZIP
COUNTRY			
SOCIAL SECURITY #: <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		DATE OF BIRTH MM / DD / YYYY	
<small>Optional, but required if seeking financial aid or tax credit.</small>			
STUDENT ID #: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			

Are you a U.S. Citizen?  Yes  No

*If not, please complete the following.*

ARE YOU A PERMANENT RESIDENT?  YES  NO IF YES, LIST ALIEN REGISTRATION NUMBER: \_\_\_\_\_

IF YOU ARE NOT A U.S. CITIZEN OR PERMANENT RESIDENT, PLEASE STATE YOUR VISA OR IMMIGRATION STATUS IN DETAIL: \_\_\_\_\_

### Please check the in-state or reduced tuition eligibility category that applies to you:

\_\_\_\_ I have been a Massachusetts resident for six continuous months and intend to remain here.

As proof of my intent to remain in Massachusetts, I possess at least two of the following documents, which I shall present to the institution upon request. These documents\* are dated within one year of the start date of the academic semester for which I seek to enroll (except possibly for my high school diploma). The institution reserves the right to make any additional inquiries regarding the applicant's status and to require submission of any additional documentation it deems necessary. Please check-off those documents you possess as proof of your intent to remain in Massachusetts.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> VALID DRIVER'S LICENSE                                 | <input type="checkbox"/> UTILITY BILLS*                | <input type="checkbox"/> EMPLOYMENT PAY STUB*       |
| <input type="checkbox"/> VALID CAR REGISTRATION                                 | <input type="checkbox"/> VOTER REGISTRATION*           | <input type="checkbox"/> STATE/FEDERAL TAX RETURNS* |
| <input type="checkbox"/> MASS. HIGH SCHOOL DIPLOMA                              | <input type="checkbox"/> SIGNED LEASE OR RENT RECEIPT* | <input type="checkbox"/> MILITARY HOME OF RECORD*   |
| <input type="checkbox"/> RECORD OF PARENTS' RESIDENCY FOR UNEMANCIPATED PERSON* |  | <input type="checkbox"/> OTHER _____                |

\_\_\_\_ I AM AN ELIGIBLE PARTICIPANT IN THE NEW ENGLAND BOARD OF HIGHER EDUCATION'S REGIONAL STUDENT PROGRAM.

\_\_\_\_ I AM A MEMBER OF THE ARMED FORCES (OR SPOUSE OR UNEMANCIPATED CHILD) ON ACTIVE DUTY IN MASSACHUSETTS.

### Certification of Information

I certify that this information is true and accurate. I understand that any misrepresentation, omission or incorrect information shall be cause for disciplinary action up to dismissal, with no right of appeal or to a tuition refund.

\_\_\_\_\_  
**Signature of Applicant** Date  
*I certify that all above information is true.*

\_\_\_\_\_  
**Signature of Parent** Date  
*If applicant is under 18 years of age.*

### For official use. Do not write in this box.

I have reviewed the above information in order to determine applicant's eligibility to receive the in-state tuition rate. Based on my review I have determined this applicant:

- \_\_\_\_ IS eligible for the in-state tuition rate.  
 \_\_\_\_ IS NOT eligible for the in-state tuition rate.  
 \_\_\_\_ I am unable to make a determination at this time. The following additional information has been requested from the applicant:

\_\_\_\_\_  
**Authorized College Personnel Signature** Date

## Academic Information PLEASE CHECK BOXES BELOW WHICH APPLY TO YOU.

- I AM:  A FIRST-TIME STUDENT (NEVER ATTENDED COLLEGE BEFORE).  AN NSCC GRADUATE SEEKING READMISSION.  
 A TRANSFER STUDENT (PREVIOUSLY ATTENDED ANOTHER COLLEGE).  A PREVIOUS NSCC STUDENT (NON-GRADUATE).  
 WERE YOU IN A DEGREE PROGRAM?  YES  NO
- 1) CAMPUS LOCATION PREFERENCE:  DANVERS  LYNN  ONLINE  
*Check all that apply*
- 2) MODE OF STUDY:  DAY  EVENING  
*Check all that apply*

## Choose A or B:

A.  I INTEND TO PURSUE A DEGREE OR CERTIFICATE PROGRAM.  
*Please refer to NSCC Degree & Certificate Programs list.*


FIRST CHOICE: \_\_\_\_\_  
*Some programs have specific admissions requirements. If you do not meet these requirements, your program of study will default to your second choice.*

SECOND CHOICE: \_\_\_\_\_

 IF YOU ARE APPLYING TO AN NSCC DEGREE OR CERTIFICATE PROGRAM, SELECT THE GOAL WHICH BEST DESCRIBES YOU.

- I AM PLANNING TO GRADUATE WITH A DEGREE OR CERTIFICATE  
 I AM TAKING ONE OR MORE COURSES TO TRANSFER

B.  I PREFER UNSPECIFIED STATUS. I DO NOT INTEND TO CHOOSE A PROGRAM OF STUDY AT THIS TIME. *I understand I am not eligible for financial aid unless I choose a program of study.*

 IF YOU HAVE NOT YET SELECTED AN NSCC PROGRAM, SELECT THE GOAL WHICH BEST DESCRIBES YOU.

- I AM TAKING ONE OR MORE COURSES TO TRANSFER.  
 I AM TAKING ONE OR MORE COURSES TO UPGRADE OR LEARN NEW JOB/ACADEMIC SKILLS.  
 I AM TAKING COURSES FOR PERSONAL GROWTH.  
 I AM NOT READY TO DECLARE AT THIS TIME.

## Educational Background

- 1) HIGH SCHOOL EDUCATION  HIGH SCHOOL GRADUATE  GED RECIPIENT  DID NOT GRADUATE

NAME OF HIGH SCHOOL OR GED TEST CENTER CITY STATE YEAR

- YES  NO DID A PARENT, RELATIVE OR SIBLING GRADUATE FROM NSCC?  
 YES  NO DID YOUR MOTHER OR FATHER GRADUATE FROM A 4-YEAR COLLEGE?  
 YES  NO WILL YOU HAVE RECEIVED A BACHELOR'S OR PROFESSIONAL DEGREE BY THE TIME YOU ENTER NSCC?  
 YES  NO IS ENGLISH YOUR NATIVE LANGUAGE?

- 2) COLLEGE EDUCATION  COLLEGE GRADUATE  DID NOT GRADUATE  WILL GRADUATE \_\_\_\_\_ (YEAR)

NAME OF COLLEGE	CITY	STATE
GRADUATION DATE/DEGREE RECEIVED	DATES OF ATTENDANCE	
NAME OF COLLEGE	CITY	STATE
GRADUATION DATE/DEGREE RECEIVED	DATES OF ATTENDANCE	

## Signature Required

Signature of Applicant

*I certify that all above information is true.*

Date

Signature of Parent

*If applicant is under 18 years of age.*

Date